Plain Language Tips, Resources and Review
for Your OutreachPro Clinical Study Materials

Request a Plain Language Review:

To request a Plain Language Review (before submitting your materials to your IRB):
- Send an email to NIAClinicalResearch@nia.nih.gov
- Use the email subject heading "OutreachPro Plain Language Review"
- Attach your materials to the email

You will receive NIA feedback within 5 business days.

Plain Language Tips and Resources:

When answering OutreachPro study questions, write for the reader (i.e., a potential study participant) and not for your colleagues:
- Avoid technical speech or jargon
- Be concise
- Write in short sentences (fewer than 20 words)
- Use active voice
- Check out [NIH's Plain Language Resource Library](#)

IRB Reminder: Please remember to submit all study-specific materials created through OutreachPro to your IRB for approval.